

**CARY AREA PUBLIC LIBRARY DISTRICT  
BOARD MEETING**

**Thursday, January 8, 2015**

**MINUTES**

1. **Call to order** - Library Board President Mary Patterson called the meeting to order at 7:05 p.m. In the absence of Tom Garvin, Scott Migaldi was secretary pro-tem.
2. **Roll call** - Present were Library Trustees Barb Kalchbrenner, Scott Migaldi, Margaret Myers, Mary Patterson, Jan Polep and Lisa Stiegman. Also present were Library Director Diane McNulty and Administrative Services Manager Karen Long.
3. **Approval of board minutes from:**
  - a. **Regular Board meeting December 11, 2014** - the minutes from December 11, 2014 were reviewed. Myers motioned to approve the minutes, Stiegman seconded. On roll call Myers, Patterson and Polep aye; Migaldi, Kalchbrenner and Stiegman abstained. Motion approved.
4. **Communications**
  - a. **Business Roundtable Luncheon with Mayor Kownick, Wed., Feb. 11, 2015**
  - b. **Library Legislative Breakfast, Monday, February 16, 2015**
  - c. **Community Showcase and Craft Show, Saturday, March 7, 2015**
5. **Treasurer's report** - Kalchbrenner reported we opened the month with \$3,174,100.00. Tax receipts for the year are done; just interest to post. Two Non Resident fees and \$678.59 of Personal Property Replacement tax were received. Ended the month with a balance of \$3,069,500.00. Motion to approve by Polep, seconded by Migaldi. All ayes, motion approved.
6. **Approval of bills**
  - a. **December 2014** - Kalchbrenner presented the month's bills. \$420.00 to Automatic Fire Systems for quarterly inspection, \$825.00 to E. Carlson for snowplowing, \$7,064.41 for the annual EBSCO periodicals renewal, \$2,175.00 to Rob Zschernitz, \$7,498.00 to Sherman Mechanical for the HVAC maintenance contract, \$2,468.76 to Lucas Cards for the new library cards and \$40,928.00 to IRMA for the insurance renewal with a \$10,000 deductible. Total of \$291,385.06 in bills, transfers and payroll to be approved. Motion by Migaldi, seconded by Myers. On roll call all ayes motion approved.
7. **Librarian's report**
  - a. **December statistics**
  - b. **Dept. news**
  - c. **Director's report**
8. **Unfinished Business** - there was no unfinished business discussed.

**9. New business**

- a. **Set up preliminary schedule for auditor interviews** - Diane received dates of availability for Feb and March for scheduling interviews.
- b. **Set up preliminary schedule for architect interviews** - will do concurrently with auditors or after auditor interviews are completed.
- c. **Set schedule for the C-G Community Showcase** - Diane scheduled trustees for the showcase.

**10. Any and all other business the Board may wish to discuss** - Diane has appointment to talk to our insurance broker on options in the health care market. There are several new options that could save us money if we switch.

**11. Adjourn** - the meeting adjourned at 7:58 pm.

Respectfully submitted,

  
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Administrative Services Manager

Reviewed by,

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Secretary