

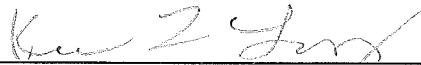
CARY AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING
Thursday, July 9, 2015

MINUTES

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:00 p.m.
2. **Roll call** - Present were Library Board Trustees George England, Barb Kalchbrenner, Kelly Kuningas, Margaret Myers, Jan Polep, Teresa Sigsworth and Lisa Stiegman. Also present were Library Director Diane McNulty and Administrative Services Manager Karen Long.
3. **Approval of board minutes from:**
 - a. **Finance Committee of the Whole June 11, 2015** - The minutes from the Finance Committee of the Whole meeting on June 11, 2015 were presented. Motion to approve made by Myers, seconded by Kalchbrenner.
 - b. **Nominating Committee of the Whole June 11, 2015** - The minutes from the Nominating Committee of the Whole from June 11, 2015 were reviewed. Motion to approve made by Myers, seconded by Sigsworth.
 - c. **Regular Board meeting June 11, 2015** - The minutes from the board meeting on June 11, 2015 were reviewed. Motion to approve made by Kalchbrenner, seconded by Myers.
4. **Communications**
5. **Treasurer's report** - Kalchbrenner reported the library opened with a balance of \$2,464,900.00. Starting to receive the tax receipts. Several refunds from EBSCO for magazines that have gone out of print. The month ended with a balance of \$3,164,900.00. Motion to accept the treasurer made by Stiegman, seconded by Kuningas. On roll all ayes, motion approved.
6. **Approval of bills**
 - a. **June 2015** - Kalchbrenner presented the board with bills, payroll and transfers totaling \$293,682.89. Have bills to finish FY 14/15 and renewals for beginning of FY 15/16. Other large bills included \$1,160.00 LANSNO to remove a dead pine tree, \$730.00 to Deliz for wall maintenance and repair, \$570.00 to Sentry Security for weekend alarm issue and \$1,175.00 to Sherman Mechanical for work on the boiler. Myers motioned to approve paying the bills, Stiegman seconded. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **June statistics**
 - b. **Dept. news**
 - c. **Director's report**
8. **Unfinished Business**
 - a. **Discuss and approve the working budget for FY2015/2016** - Draft #3 with updates in red. Added the Vision insurance. Rough figures from our broker today has reduced the overall health insurance line so the budget is now in the black. Our out of pocket and deductible will be less and the copay will change slightly. Saves almost \$42,000. We added to the legal publications line for anything related to the building project. England motioned to approve the FY15/16 budget as presented, seconded by Myers. On roll call all ayes, motion approved.

9. **New business** - Diane had a meeting Tuesday with our architect to give prospective construction managers a tour. Joe would like to have a meeting with staff and the board. The board will meet earlier on August 13 at 6:00 p.m.
10. **Executive session to discuss employee performance, minutes of a previous closed session and to discuss closed minutes for semi-annual review** - Motion by Kalchbrenner, seconded by Sigsworth to go into executive session. The meeting went into executive session at 7:36 p.m. Regular session resumed at 8:23 p.m. Motion by Kalchbrenner to release the minutes from June 2014, seconded by Stiegman. The board decided to give Diane a 3% increase in salary
11. **Any and all other business the Board may wish to discuss** - no other business was discussed.
12. **Adjourn** - Kalchbrenner motioned to adjourn the meeting, England seconded. The meeting adjourned at 8:35 p.m.

Respectfully submitted,



Administrative Services Manager

Reviewed by,

Secretary