

**CARY AREA PUBLIC LIBRARY DISTRICT  
BOARD MEETING  
Thursday, September 10, 2015**

**MINUTES**

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:38. Margaret was secretary pro-tem.
2. **Roll call** - Present were Library Trustees George England, Barb Kalchbrenner, Margaret Myers, Jan Polep and Teresa Sigsworth. Also present were Library Director Diane McNulty, Administrative Services Manager Karen Long and Alice Majka.
3. **Approval of board minutes from:**
  - a. **Regular Board meeting August 13, 2015** - the minutes from the regular board meeting on August 13, 2015 were reviewed. Motion by Myers, Kalchbrenner seconded.
  - b. **Committee of the Whole August 13, 2015** - the minutes from the Committee of the Whole meeting were reviewed. Motion by Myers, seconded by England.
4. **Communications**
  - a. **Budget and Appropriations hearing** - motion to go into Budget and Appropriation hearing; no members of the public present to discuss the budget and appropriation. Hearing adjourned.
5. **Treasurer's report**
  - a. **August 2015** - Kalchbrenner reported we opened the month with \$3,073,900.00. Interest is at 50% of budgeted estimate. Personal Property Replacement Tax for \$360.50 was received along with McHenry & Lake county taxes. Will close the month with \$3,149,800.00. Motion by England, seconded by Sigsworth to approve the treasurer's report. On roll call all ayes, motion approved.
6. **Approval of bills**
  - a. **August 2015** - Bills paid included \$2,948.58 to C.L. Graphics for the fall newsletter, Renewed Ancestry/Heritage Quest for \$2,774.00, \$255.00 to JASE plumbing to fix urinal in the men's room, \$2,738.95 to Engberg Anderson and \$82.005 to Sterling Services for the cork sealing. Total bills, payroll and transfers to approve \$273,607.35. Motion to pay the bills made by Kalchbrenner, seconded by Sigsworth. On roll call all ayes, motion approved.
7. **Librarian's report**
  - a. **August statistics**
  - b. **Dept. news**
  - c. **Director's report**
8. **Unfinished Business** – there was no unfinished business discussed.

**9. New business**

- a. **Discuss and approve Ordinance 15-09-1 Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2015/2016** - Annual ordinance we approve every year. Diane increased the appropriation for special reserve so we can spend it for the proposed renovations. Myers motioned to approve Ordinance 15-09-1 Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2015/2016, Kalchbrenner seconded. On roll call all ayes, motion approved.

**10. Any and all other business the Board may wish to discuss** - Margaret and Jan will not be attending the October meeting.

**11. Adjourn** - Motion by Myers, England seconded. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

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Administrative Services Manager

Reviewed by,

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Secretary