

**CARY AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING
Thursday, January 14, 2016**

Minutes

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:02 p.m.
2. **Roll call** - Present were Library Trustees George England, Barb Kalchbrenner, Margaret Myers, Jan Polep, Teresa Sigsworth and Lisa Stiegman. Also present were Library Director Diane McNulty, Head of Public Services Mona Reynolds, Head of Support Services Karen Long and Alice Majka.
3. **Approval of board minutes from:**
 - a. **Regular Board meeting December 10, 2015** - the minutes from December 10, 2015 were reviewed. Motion by Kalchbrenner, seconded by England.
4. **Communications**
 - a. **Business Roundtable Luncheon with Mayor Kownick, Thursday., Feb. 11, 2016**
 - b. **Library Legislative Breakfast, Monday, February 15, 2016**
 - c. **Community Showcase, Saturday, April 16, 2016**
5. **Treasurer's report** - Kalchbrenner reported the library opened the month with a balance of \$3,456,100.00. Personal Property Replacement Tax for \$656.74 was received, one impact fee of \$650.00, \$63.79 refund from EBSCO for a cancelled digital periodical, and \$25.00 memorial book donation. Closed the month with balance of \$3,322,300.00. Motion by Myers, seconded by England to approve the treasurer's report. On roll call all ayes, motion approved.
6. **Approval of bills**
 - a. **December 2015** - Kalchbrenner presented the board with bills, payroll and transfer of \$496,328.95. Larger bills included \$1,296.39 to Combined Roofing for roof repair and annual maintenance, \$7,048.58 to EBSCO for the print periodical renewals, \$42,775.00 for the IRMA renewal and \$13,298.96 to Engberg Anderson for the architectural drawings. Larger transfer to cover the payments until the change with Illinois funds occurs next month. Myers motioned to pay the bills, seconded by Stiegman. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **December statistics**
 - b. **Dept. news**
 - c. **Director's report**
8. **Unfinished Business** - there was no unfinished business to discuss.

9. New business

- a. Discussion and approval of Ordinance 16-1-1 Amended Budget and Appropriation Ordinance for 2015/2016 Fiscal Year** - the attorney amended the B&A to reflect our use of the Bricks & Mortar account in this fiscal year's spending. Motion by Myers, seconded by Sigsworth. On roll call all ayes.
- b. Discussion and approval of Ordinance 16-1-2 Ordinance Approving Expenditure from Managed Fund Account** - this allows the actual spending of the Bricks & Mortar account for the project. Motion by Sigsworth, seconded by England. On roll call all ayes, motion approved.
- c. Discussion and approval of resolution determining financing of the building plan Resolution No. 16-01-A** - allows us to spend money on the project from the special reserve fund. The amounts are estimated and it can be changed as the costs actually come in. Total estimated costs are \$2,605,740.00 Motion by Myers, seconded by Kalchbrenner. On roll call all ayes, motion approved.
- d. Director's Goals** – Diane presented her list for this fiscal year and the board will review and discuss at the next meeting.
- e. Board member resignation** – Kelly Kuningas has resigned her position on the board. Diane brought the Illinois Library laws and we can appoint someone to the vacant seat and then at the next election cycle that seat would be a four year unexpired term. Jan will call Tom Garvin and Scott Migaldi to see if one of them is interested in serving one year and then run again in the next election cycle.

10. Any and all other business the Board may wish to discuss - Diane showed the newest architectural drawings.

11. Adjourn - the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Head of Support Services

Reviewed by,

Secretary