

**CARY AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING
Thursday, September 8, 2016**

MINUTES

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:04 p.m.
2. **Roll call** - Present were Library Trustees George England, Scott Migaldi, Margaret Myers, Jan Polep, Teresa Sigsworth and Lisa Stiegman. Also present were Library Director Diane McNulty, Head of Support Services Karen Long and Head of Public Services Mona Reynolds.
3. **Approval of board minutes from:**
 - a. **Regular Board meeting August 11, 2016** - The minutes from August 11, 2016 were reviewed. Motion by Myers, Sigsworth seconded. Stiegman abstained. Motion approved.
4. **Communications**
5. **Treasurer's report**
 - a. **August 2016** - In the absence of Treasurer Barb Kalchbrenner, Long presented the report. The month opened with a balance of \$3,253,200.00. Received \$14,936.47 in property taxes from McHenry County and \$2,597.50 from Lake County. The month will close with a balance of \$3,210,500.00. Myers motioned to accept the treasurer's report, England seconded. On roll call all ayes, motion approved.
6. **Approval of bills**
 - a. **August 2016** - Long presented the board with bills, checks and transfers of \$1,618,189.65. Lots of expenses related to the renovation project. Other large bills included the down payment for the sorter for \$83,663.00 and \$11,578.58 for the second self check. Also did a partial payment to Lauterbach & Amen for the audit and \$11,257.30 to PCM-G for new patron computers. Migaldi motioned to approve paying the bills, England seconded. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **August statistics**
 - b. **Dept. news**
 - c. **Director's report**
8. **Unfinished Business** - Diane gave a renovation update. They have asked us to close on the 22 and 23 of September to change the HVAC units and also finish chipping out the cork and tile flooring. We will waive fines for patrons on those dates.

9. New business

- a. **Discuss and approve Ordinance 16-09-01 Combined Annual Budget and Appropriation Ordinance for Library Purposes for the Fiscal Year 2016/2017** - McNulty explained how the loan is reflected in the B&A and the working budget. Myers motioned to approve Ordinance 16-09-01, Migaldi seconded. On roll call all ayes.
- b. **Review of Chapter 6, "Access", of Serving Our Public, 3.0** - The chapter was reviewed by the board. After discussion it was determined the library is in compliance with the recommended guidelines.

10. Any and all other business the Board may wish to discuss – Becky Oberhauser will be going full time and taking on all coordination with the schools (elementary, middle and high).

11. Adjourn - Migaldi motioned to adjourn the meeting; England seconded. The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Head of Support Services

Reviewed by,

Secretary