

CARY AREA PUBLIC LIBRARY DISTRICT
BOARD MEETING
Thursday, May 10, 2018
7:00 pm – Following the Finance Committee Meeting
Corrected 6/18/18

MINUTES

1. **Call to order** - Library Board President Jan Polep called the meeting to order at 7:10 pm. In the absence of the secretary Migaldi was determined to be the secretary pro-tem.
2. **Roll call** - Present were Library Trustees Barb Kalchbrenner, George England, Scott Migaldi, Jan Polep and Jason Pinshower. Also present were Library Director Diane McNulty, Head of Support Services Karen Long and Head of Public Services Mona Reynolds.
3. **Approval of regular board minutes from:**
 - a. **Regular Board meeting: April 12, 2018** - the minutes from April 22, 2018 were reviewed. Motion by Migaldi, seconded by Kalchbrenner. Motion approved.
4. **Communications** - We have accommodated the McHenry County Clerk's request to allow early voting Oct 19th through Nov 5th in the conference room.
5. **Treasurer's Report** - Kalchbrenner reported the library opened with a balance of \$1,631,800.00. Received \$150 for spring election, \$2,400 in impact fees, and a \$50 donation in memory of Mr. Decker. Tax receipts are beginning to come in but will not be reflected until the next fiscal year. Ended the month with \$1,511,900.00. Motion by England, seconded by Migaldi to approve the treasurer's report. On roll call all ayes, motion approved.
6. **Approval of bills**
 - a. **April 2018** - Kalchbrenner presented the board with bills, transfers and payroll totaling \$261,266.50. Paid \$2,400.00 to A Leon Landscaping for mulch and \$1,100.00 to E Carlson for 4 salting's in April. \$257.00 to Carey Electric to relocate the speaker volume control box, \$256.00 to Career Builder for driver's license checks, \$1,010.00 to Management Association for yearly membership renewal and \$1,390.00 to Sentry Security for burglar and fire alarm monitoring. Motion by England, seconded by Kalchbrenner to approve the bills. On roll call all ayes, motion approved.
7. **Librarian's report**
 - a. **April statistics** - half of the reports were from SIRSI and half from Polaris. Will be working on changing our report to align with the new reports from Polaris.
 - b. **Department news** - good usage of the study rooms, FOCAL had a good sale with \$5,600 profit. This was the month that the storytellers go to the preschools instead of programming in the library.

8. Unfinished business

- a. Discuss and ratify Resolution No. 18-5-A: A Resolution Authorizing PMA Financial Network, Inc. and PMA Securities, Inc. to Provide Investment Services-** Our attorney reviewed the resolution provided by PMA and he worded the resolution for us to use. Requires the 4 officers to sign. Motion to ratify Resolution No. 18-5-A made by Pinshower, seconded by England. On roll call all ayes, motion approved.
- b. Proposed budget discussion** - finished up discussion on budget. Will do another COW meeting prior to June board meeting to finalize the budget.

9. New business - No new business was discussed

10. Any and all other business the Board may wish to discuss - Jan wants to do the director's review at the June meeting. She will pass out the review to each board member and have them returned to her so she can compile the review before the June meeting.

11. Adjourn - motion to adjourn by Migaldi, seconded by Kalchbrenner. Meeting adjourned at 8:00 pm.

Respectfully submitted,

Head of Support Services

Reviewed by,

Secretary