

**CARY AREA PUBLIC LIBRARY DISTRICT – BOARD MEETING**  
**Committee of the Whole**  
**Finance and Nominating**  
**Monday, June 18, 2018**

**MINUTES**

*Corrected 7/13/18*

1. **Call to order, Committee Chair** - Chair Barb Kalchbrenner called the meeting to order at 6:00 p.m.
2. **Roll call** - Present were Library Trustees George England, Barb Kalchbrenner, Scott Migaldi, Jason Pinshower, Jan Polep and Teresa Sigsworth. Also present were Library Director Diane McNulty, Head of Support Services Karen Long and Head of Public Services Mona Reynolds.
3. **Discuss the preliminary budget for FY 2018-2019** - Revised budget from Diane. Some items are marked for discussion:
  - a. Received the insurance figures this morning. 3 proposals; current plan goes up significantly and 2 that are lower. Two new options use a small medical group vs. large group to determine copay and deductibles. It is better pricing for the employees and also less premium cost for the library; \$15,000 less over current plan.
  - b. Tuition reimbursement –We currently have one employee beginning MLIS starting this summer. Discussion to increase the line item to \$1,500.00 and later have the discussion about updating the policy (terms about length of employment and basing rate on other universities besides MCC).
  - c. Trustees wishing to attend conferences for ILA or ALA next year – Barb wants to go to ALA if no one else.
  - d. Building items – HVAC additional work to Flex Zone, replace humidification system and parking lot sealing next year to come out of Special Reserve and will require a Capital Spending plan resolution.
  - e. Combined all programming to one line item instead of the 3 we have used before.
  - f. – Personnel discussion; Diane proposing to move the Circulation Staff to Public Services staff. Nina will still be the Circulation Supervisor under Mona and create 3 levels of Public Services Associates. ***Will change Karen and Mona’s titles from “Head of” to “Assistant Director of” and change Diane’s title to Executive Director.***
4. **Discuss slate of candidates for FY 2018-2019** - All current officers offered to continue in their current roles. Slate will be Jan for President, Scott for Vice President, Teresa for Secretary and Barb for Treasurer.

5. **Any and all other business the Board may wish to discuss** - no other business was discussed.
6. **Adjourn** - the meeting adjourned at 7: 04 p.m.

Respectfully submitted,

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Head of Support Services

Reviewed by,

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Chair