

**CARY AREA PUBLIC LIBRARY DISTRICT  
BOARD MEETING**

**POLICY COMMITTEE  
COMMITTEE OF THE WHOLE**

**Minutes**

1. **Call to order** – Chair Jan Polep called the meeting to order at 6:07 p.m.
2. **Roll call** - Present were Library Trustees George England, Barb Kalchbrenner, Scott Migaldi and Jan Polep. Also present were Executive Director Diane McNulty, Assistant Director of Support Services Karen Long and Assistant Director of Public Services Mona Reynolds.
3. **Discussion of the library personnel policy** – Diane presented the proposed changes to the policy. Each new item was discussed. Some are required based on new laws (Nursing mothers, Sexual Harassment, Reimbursements). Discussion about adding one more personal day, for a total of 3, for those who earn leave benefits. Also discussed adding more sick time to have an additional bank on top of the maximum that could be carried over by retirement as IMRF service credit.
4. **Recommendations of the committee** – Diane will make the changes and let the library attorney review it.
5. **Any and all other business the Board may wish to discuss** – no other business was discussed.
6. **Adjourn** – Motion to adjourn made by Migaldi, Kalchbrenner seconded. The meeting adjourned at 7:28 pm.

Respectfully submitted,

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Assistant Director of Support Services

Reviewed by,

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Secretary

