

CARY AREA PUBLIC LIBRARY DISTRICT - BOARD MEETING

Thursday, September 8, 2022

7:00 PM

Cary Area Library - Meeting Room

1606 Three Oaks Road

MINUTES

1. Call to order, Board President, Jan Polep called the meeting to order at 7:00 PM.
2. Roll call, Secretary Pro tem Lisa Stordahl- Present were Library Trustees: Gayle Booth, Tom Garvin, Scott Migaldi, Jason Pinshower, Jan Polep and Lisa Stordahl. Also present were Executive Director Diane McNulty, Assistant Director Mona Reynolds and Administrative Services Manager Dawn Ferree. Absent: Christina Rank.
3. Approval of board minutes from:
 - a. Regular Board meeting, August 11, 2022-The minutes from August 11, 2022 were reviewed. Motion to approve the minutes made by Migaldi, 2nd by Booth. All ayes, motion approved. Polep abstained.
 - b. Special meeting, August 11, 2022- The minutes from August 11, 2022 were reviewed. Motion to approve the minutes made by Pinshower, 2nd by Garvin. All ayes, motion approved. Polep abstained.
4. Communications
The Library Board candidate courtesy packets will be available on Tuesday, September 20, 2022. We have two 6-year terms, one 4-year unexpired term, and one 2-year unexpired term.
5. Treasurer's report
 - a. August 2022-Treasurer Pinshower reported we opened the month with \$2,952,095.64 and closed with \$2,865,131.82. We received passport income of \$1,785.00, personal property taxes of \$8,055.19, per capita grant of \$40,200.00, property taxes from McHenry Co. of \$33,573.71 and property taxes from Lake Co. of \$2,011.77. Motion to approve the treasurer's report made by Garvin, 2nd by Migaldi. On roll call, all ayes, motion approved.
6. Approval of bills
 - a. August 2022, Treasurer Pinshower. Total approval through Sept.8, 2022 of \$264,887.38.
 - b. Bills paid included: Engberg Anderson \$1,507.50, IRMA \$4,583.40 and Vogue Printers \$3,831.00. Motion to move August bills made by Migaldi, 2nd by Booth. On roll call, all ayes, motion approved.
7. Statistics and reports
 - a. August statistics- our circulation is up 13.22%.
 - b. Dept. news- Our new Youth Services person started this week. Our new Teen Services person starts at the end of September. Both are Spanish speakers and we look forward to building partnerships and outreach with the Spanish speakers in our community. We will have a new quarterly teacher's newsletter that teachers can opt into receiving.
 - c. Strategic plan report- no update
 - d. Workroom renovation update- Several staff members went to the Merchandise Mart and surrounding areas and looked at what several companies had available. We are most interested in

Allsteel and Herman Miller products. The architect and designer gave us several layouts that will give us several more desk stations for staff. We are looking at desks that are adjustable and changing orientation so people in offices do not sit with their backs to the door.

8. Unfinished Business- none.

9. New business

a. Discuss and Approve Resolution 22-09-A. Resolution determining amount of money necessary to be raised by taxation for the 2022/2023 fiscal year. This is the resolution we do prior to the levy. The extension we received last year was \$2,171,381.04. We decided in previous discussions we would go with the black box this year. (The Truth in Taxation law requires a taxing district to compare the amount of its proposed aggregate property tax levy, to the amount of taxes extended for the district in the prior year. A notice must be published in a newspaper (in a ¼ inch wide black box) 10 to 14 days prior to the meeting and a public hearing must be held, if the proposed aggregate tax levy is more than 5% greater than the previous year's tax extension.) An increase of 6.29% which is \$2,308,000.00 is proposed. Motion to approve Resolution 22-09-A by Pinshower, 2nd by Stordahl. On roll call, all ayes, motion approved.

10. Any and all other business the Board may wish to discuss- none.

11. Adjourn- A motion to adjourn the meeting was made by Pinshower, 2nd by Migaldi. All ayes, motion approved. Meeting adjourned at 7:40 PM.

Respectfully submitted,

Reviewed by,

Administrative Services Manager

Pro-tem Secretary