

CARY AREA PUBLIC LIBRARY DISTRICT - BOARD MEETING

Thursday January 12, 2023

7:00 PM

Cary Area Library

1606 Three Oaks Road

MINUTES

1. Call to order, Board President, Jan Polep, called the meeting to order at 7:00 PM.
2. Roll call, Secretary- Present were Library Trustees: Jan Polep, Gayle Booth, Tom Garvin, Scott Migaldi, Jason Pinshower, Lisa Stordahl and Christina Rank. Also present were Executive Director Diane McNulty, Assistant Director Mona Reynolds and Administrative Services Manager Dawn Ferree.
3. Approval of board minutes from regular meeting December 8, 2022: The minutes from the December 8, 2022 were reviewed. Motion to approve the minutes made by Stordahl, 2nd by Booth. On roll call, all ayes, Garvin abstained.
4. Communications:
 - a. The ILA legislative meet-up is not happening this year. Instead, ILA has a series of virtual events and a do-it-yourself meet-up that trustees are welcome to attend. Currently only the Step 1 virtual meet-up on February 22 will be recorded.
 - b. The Cary Business Round Table is scheduled for March 2nd from 11:30-1:30. The Cary Grove Chamber of Commerce annual dinner and auction is scheduled at the Wild Onion in Lake Barrington on Friday Apr 21, 2023 at 6:00 pm.
 - c. There was an article in the Tribune on December 25, 2022 in the book section highlighting local libraries.
5. Treasurer's report
Treasurer Pinshower reported that we opened the month with \$3,439,402.51 and closed with \$3,141,484.65. We received passport income of \$2,310, PPRT of \$3,553.11, and property taxes from Lake County of \$95.83. Motion to approve the treasurer's report made by Rank, 2nd by Stordahl. On roll call, all ayes, motion approved.
6. Approval of bills
 - a. December 2022, Treasurer Pinshower reported- Total approval of bills, transfers and payroll through January 12, 2023 of \$349,577.23.
 - b. Bills paid included: \$3,665.00 to LANSNO, \$2,674.00 to OpenGov Inc. and \$2,625.00 to Robert Zschernitz. Motion to approve December bills made by Booth, 2nd by Rank. On roll call, all ayes, motion approved.
7. Statistics and Reports

- a. December statistics– There was an increase in circulation of 2.7% this month from last year.
 - b. The annual passport recertification was recently completed.
 - c. Today was the launch for the memory care kits.
 - d. Diane met with Chase Bank via zoom to answer questions concerning debt certificates. The library can pay these back early without penalty after Sept 1, 2024.
 - e. Diane attended the candidate forum for D26 superintendent Brian Coleman’s replacement.
 - f. The board, game and puzzle swap was a success. There was a great response to this event and requests for more.
 - g. Mona reported the Spanish Outreach Committee met for the first time.
 - h. Strategic Plan Quarterly Update: Diane provided an update on the strategic plan.
8. Unfinished Business
- a. Decennial Committees on Local Government Efficiency Act. A recommendation was made to hold off on having the first committee meeting until the June 2023 board meeting after new board members are elected. The committee will be formed in May 2023.
9. New business:
- a. A new *Paid Leave for All Workers Act* will be going into effect on January 1, 2024. More on this in future meetings as we learn how this will impact the library.
 - b. All trustees received new e-mail addresses to be used for trustee communication.
 - c. Congratulations to Jason Pinshower on his promotion to Executive Director at the Barrington Area Library. Jason has also announced that he will be resigning from the Cary Area Library Board sometime after the board elections.
 - d. Diane announced that she plans to retire on September 30, 2023. There were some initial discussions on next steps in preparation for this. Executive Director hiring process will be on next month’s agenda. The board agreed that Diane will be greatly missed. RAILS or ILA has a webinar on hiring an executive director that was recommended.
 - e. Our next meeting is scheduled for Thursday, February 9, 2023.
10. Adjourn- A motion to adjourn the meeting was made by Rank, 2nd by Migaldi. All ayes, motion approved. Meeting adjourned at 8:15 PM.

Respectfully submitted,

Secretary