

# CARY AREA PUBLIC LIBRARY DISTRICT - BOARD MEETING

Thursday March 9, 2023

7:00 PM

Cary Area Library

1606 Three Oaks Road

MINUTES

1. Call to order, Board President Jan Polep, called the meeting to order at 7:00 PM.
2. Roll call, Secretary- Present were Library Trustees: Gayle Booth, Tom Garvin, Scott Migaldi, Jan Polep, Christina Rank and Lisa Stordahl. Also present were Executive Director Diane McNulty, Assistant Director Mona Reynolds and Administrative Services Manager Dawn Ferree. Absent: Jason Pinshower.
3. Approval of board minutes from regular meeting February 9, 2023: The minutes from the February 9, 2023 were reviewed. Motion to approve the minutes made by Garvin, 2nd by Booth. On roll call, all ayes. Motion approved. Stordahl abstained.
4. Communications:
  - a. Fox River Grove is going to be one of the three libraries where U.S. Representative Jan Schakowsky (IL-09) will begin holding office hours. She will be available from 1 to 4 pm the second and fourth Monday of every month at the Fox River Grove Library. They are prepared to discuss social security, housing, medicare, Veterans Affairs, US Postal Service and other timely issues.
  - b. McNulty, Booth and Ferree attended the Cary Business Round Table with the mayor on March 2<sup>nd</sup>. They learned about new developments in Cary including the new dispensary as well as reinstating the Cary Main Street Festival.
5. Treasurer's report  
Ferree reported in place of Pinshower that we opened the month with \$3,011,445.56 and closed with \$2,865,945.82. We received passport income of \$2,135.00 and PPRT of \$7,837.84. Motion to approve the treasurer's report made by Migaldi, 2nd by Stordahl. On roll call, all ayes, motion approved.
6. Approval of bills
  - a. February 2023, Ferree reported- Total approval of bills, transfers and payroll through March 9, 2023 of \$271,442.03.
  - b. Bills paid included: \$2,425.00 to Lansno and \$3,861.00 to Vogue Printers.
  - c. Motion to approve February bills made by Migaldi, 2nd by Rank. On roll call, all ayes, motion approved.
7. Statistics and Reports
  - a. February statistics— Circulation was up 8% from last year. See open.gov for more statistics.

- b. McNulty discussed the recent ILA legislative advocacy training. The three items that were highlighted for its “get ready to advocate” initiative this year were statewide access to selected databases, record retention (providing a list of items for automatic disposal) and flexibility for use of special funds for library districts.
- c. There is a new house bill 2789 being proposed in Illinois requiring adherence to the ALA bill of rights that prohibits banning of books based on partisan or personal disapproval. If this bill is passed, libraries would have to comply in order to get state grants.

8. Unfinished Business

- a. Bylaws and Policy: McNulty reviewed the updated Bylaws and Policy with the board based on discussions and input from our previous board meeting. With approval of the board, McNulty will now review this with legal to ensure that updated information to bylaws and policy meets current legal requirements.

9. New business:

- a. Discussions continued on next steps in hiring a new Executive Director. Migaldi sent out the updated RFP to the list of search firms identified in our previous meeting. We received one proposal back (Deiters & Todd) and confirmation from other firms that they plan to respond. We have also posted on RAILS that we are looking for a search firm. For our April meeting, we should be prepared to discuss the executive director job description to ensure that it meets our requirements as a board. In addition, we will be reviewing, discussing and approving an executive director search firm and be prepared to approve a hiring plan, i.e. whether to use a search firm or hiring a director on our own. Discussions may take place under executive session, still to be determined.
- b. Our next meeting is scheduled for Thursday, April 13, 2023.

10. Adjourn- A motion to adjourn the meeting was made by Rank, 2nd by Migaldi. All ayes, motion approved. Meeting adjourned at 8:09 PM.

Respectfully submitted,

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Secretary