

CARY AREA PUBLIC LIBRARY DISTRICT - BOARD MEETING

Thursday, February 13, 2025

7:00 PM

Cary Area Library

1606 Three Oaks Road

MINUTES

1. Call to order, Board President, Jan Polep, called the meeting to order at 7:00 PM.
2. Roll call, Secretary- Present were Library Trustees: Gayle Booth, Scott Migaldi, Jan Polep, Christina Rank and Lisa Stordahl. Also present were Executive Director Mona Reynolds, Assistant Director Becky Oberhauser and Administrative Services Manager Dawn Ferree. Tom Garvin and Theresa Hart were absent.
3. Approval of board minutes from:
 - a. Regular Board meeting January 9, 2025: The minutes from the regular Board Meeting of January 9, 2025 were reviewed. Motion to approve the minutes made by Booth, 2nd by Migaldi. All ayes, motion approved. Stordahl abstained.
4. Communications:
 - a. Public Comment: None.
 - b. Correspondence:
 - i) Save the date: The LACONI Annual Trustee Banquet is scheduled for Friday, May 30, 2025, at The Nineteenth Century Club in Oak Park at 6 pm. More information to follow.
 - ii) Trustees should have received an e-mail requesting that they submit their economic interest forms by May 1st. Let Reynolds know if you have not received it.
 - iii) During the final meeting with HR Source on the salary benchmarking project, the Library learned that their partnership with the Cary Park District had been referenced and highlighted by HR Source to their team. Congratulations Cary Area Library on this recognition!
 - iv) Reynolds received information via the Municipal Minute from Ancel Glink regarding the bills introduced to the Illinois General Assembly around the Illinois Freedom of Information Act (FOIA) and Open Meeting Acts (OMA). Reynolds has forwarded details of these bills to Trustees for their information.
 - v) Reynolds provided an update from the recent Intergovernmental Coordinating Group (ICG) meeting with a request to fill out a needs assessment survey for the Cary Park District if received (see their website to learn more about the strategic plan) and highlighting the Fire Department's annual senior corned beef lunch on March 14.
 - vi) There is a TIF Joint Board review meeting Thursday, February 27 at 2 pm that Reynolds will be unable to attend, Oberhauser will attend on behalf of the Library. If anyone is interested in attending, they are welcome to do so.
5. Treasurer's report:
 - a. January 2025, Treasurer Stordahl reported that the Library opened the month with \$3,599,832.05 and closed with \$3,459,829.47. The Library received no McHenry County Property Taxes or Lake County Property Taxes. It received 3,316.20 in PPRT. Revenues of \$4,690.00 came from passport income. Motion to approve the treasurer's report made by Rank, 2nd by Booth. On roll call, all ayes, motion approved.
6. Approval of bills:
 - a. January 2025, Treasurer Stordahl reported that the total approval of bills, transfers and payroll through February 13, 2025 was \$356,533.17.

- b. Bills paid included \$7,500.00 to HR Source, \$8,793.73 to Blue Cross Blue Shield, \$14,170.10 to CCS, \$7644.84 to Ingram Library Services and \$9,552.00 to Sherman Mechanical Inc. Motion to approve January bills made by Rank, 2nd by Booth. On roll call, all ayes, motion approved.
7. Statistics and Reports:
- a. January statistics: Oberhauser reviewed statistics. The Library is currently transitioning to Forms 360.
 - b. Department news: Board packet reports from each Library department were briefly reviewed. Seed packets are being put together for the seed library. It takes a great deal of time and the committee is continually looking to improve the process. Ferree talked about some of the safety issues they have been dealing with around some of the front desk and office furniture.
 - c. Executive Director's report: Reynolds reviewed items outlined in her report in the Board packet.
 - d. Strategic Plan update: Reynolds updated the Board on the Strategic Plan. Letters went out to local Hispanic, home school and newcomer community leaders as identified in the Strategic Plan. Oberhauser and Bovino met with home school and with D26 Hispanic community leaders and have received input from both groups. Mental health access (to Spanish language materials?) and transportation to the library were items of interest to the Hispanic community.
 - e. Staff presentation: Laurie Charles brought in the new phonics and theme kits (paid for by the Rotary Club) that the library has introduced to its patrons. The Trustees enjoyed looking at the wide range of materials and topics covered in these kits.
8. Unfinished Business: None.
- a. New business: Discuss and decide: Resolution 2025-02-A Resolution to Withdraw the Library from IRMA: Reynolds has not received the quote from LIRA yet, but the library has until March 31st to submit the withdrawal notice to IRMA and until August 31st to rescind that withdrawal. Reynolds should have the quote by March 6. Trustees have decided to hold off until next month's Board meeting to vote on withdrawing from IRMA and transitioning to LIRA once they know what the cost difference will be. (Total contribution is \$38,215 for IRMA).
9. Any and all other business the Board may wish to discuss: Booth attended a webinar on social media available on the ILA website and discussed some key learnings. Diane's luminary award will be highlighted in the Library newsletter. Migaldi will be dialing in next month from Korea.
10. Adjourn- A motion to adjourn the meeting was made by Rank, 2nd by Booth. All ayes, motion approved. Meeting adjourned at 8:17 PM.

Respectfully submitted,

Secretary