

CARY AREA PUBLIC LIBRARY DISTRICT - BOARD MEETING

Thursday, February 12, 2026

7:00 p.m.

Cary Area Library

1606 Three Oaks Road

MINUTES

1. Call to order, Board President, Tom Garvin, called the meeting to order at 7:00 PM.
2. Roll call, Secretary- Present were Library Trustees: Gayle Booth, Trixie Dantis, Tom Garvin, Siobhan McCullough, Christina Rank, Rachel Shattuck, Lisa Stordahl. Also present were Executive Director Ashley Huffines and Administrative Services Manager Melissa Hogan.
3. Approval of board minutes from:
 - a. Regular Board meeting, January 8, 2026: The minutes from the regular Board Meeting of Thursday, January 8, 2026 were reviewed. Motion to approve the minutes made by Booth, 2nd by McCullough. All ayes, motion approved.
4. Communications:
 - a. Public Comment: NONE
 - b. Correspondence: NONE
5. Treasurer's report:
 - a. January, 2026, Treasurer Stordahl reported that the Library opened the month with \$3,854,612.50 and closed with \$3,701,879.03. The Library received no McHenry County Property Taxes or Lake County Property Taxes, but received \$2,932.52 in PPRT. Revenues of \$3,110.00 came from passport income. No non-resident fees or grants were received. Motion to approve the treasurer's report made by Booth, 2nd by Shattuck. On roll call, all ayes, motion approved.
6. Approval of bills:
 - a. January 2026, Treasurer Stordahl reported that the total approval of bills, transfers and payroll through February 12, 2026 was \$321,460.53.
 - b. Bills paid included \$14,714.15 to Cooperative Computer Services, \$7,061.41 to Ingram Library Services, \$5,699.00 to Library Furniture International, \$5,172.30 to Outsource IT Solutions and \$10,224.74 to Sherman Mechanical. Motion to approve January bills made by Rank, 2nd by Dantis. On roll call, all ayes, motion approved.

7. Statistics and Reports:
 - a. January statistics: Huffines reviewed statistics.
 - b. Department news: Board packet reports from each Library department were briefly reviewed.
 - c. Executive Director's report: Huffines reviewed items outlined in her report in the Board packet. She discussed updated procedures in the event of bad weather in light of the extreme cold that occurred several weeks ago when the library made the decision to close for the day. She discussed the work being done to address the vacation time accrual process. A decision was also made that we will no longer be recording the board meetings which was supported by all board members.

8. Unfinished Business: NONE

9. New Business: NONE

10. Any and all other business the Board may wish to discuss: NONE

11. Adjourn- A motion to adjourn the meeting was made by Rank, 2nd by Booth All ayes, motion approved. Meeting adjourned at 7:55 PM.

Respectfully submitted,

Secretary